

Syllabus

1. Programme information

1.1. Institution	THE BUCHAREST UNIVERSITY OF ECONOMIC STUDIES
1.2. Faculty	Business Administration in Foreign Languages
1.3. Departments	MANAGEMENT
1.4. Field of study	Business Administration
1.5. Cycle of studies	Master Studies
1.6. Education type	Full-time
1.7. Study programme	Entrepreneurship and Business Administration in Energy
1.8. Language of study	English
1.9. Academic year	2016-2017

2. Information on the discipline

2.1. Name	Human Resource Development in the Energy Sector								
2.2. Code	16.0252IF1.2-0001								
2.3. Year of study	1	2.4. Semester	2	2.5. Type of assessment	Exam	2.6. Status of the discipline	O	2.7. Number of ECTS credits	6
2.8. Leaders	C(C)	prof.univ.dr. DEACONU G ALECXANDRINA				alex.deaconu@ase.ro			
	S(S)	prof.univ.dr. DEACONU G ALECXANDRINA				alex.deaconu@ase.ro			

3. Estimated Total Time

3.1. Number of weeks	14.00
3.2. Number of hours per week	3.00 of which
	C(C) 2.00
	S(S) 1.00
3.3. Total hours from curriculum	42.00 of which
	C(C) 28.00
	S(S) 14.00
3.4. Total hours of study per semester (ECTS*25)	150.00
3.5. Total hours of individual study	108.00
<i>Distribution of time for individual study</i>	
Study by the textbook, lecture notes, bibliography and student's own notes	25.00
Additional documentation in the library, on specialized online platforms and in the field	25.00
Preparation of seminars, labs, assignments, portfolios and essays	42.00
Tutorials	
Examinations	4.00
Other activities	12.00

4. Prerequisites

4.1. of curriculum	Management
4.2. of competences	Knowledge of HR function activities

5. Conditions

for the C(C)	Lectures in rooms with multimedia teaching equipment
for the S(S)	Lectures in rooms with multimedia teaching equipment

6. Acquired specific competences

	C3	The elaboration, knowledge and implementation of strategies for development of the human resource in the energy field
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7. Objectives of the discipline

7.1. General objective	To develop the skills needed to create, organize, develop and motivate the project team members
7.2. Specific objectives	<ol style="list-style-type: none"> 1. The construction and use of current methods and techniques for selecting project team; 2. Identification and exploitation assessment tools project team activity. 3. Create a system of skills development project team members 4. The re rewards of the project team 5. The system of motivating the project team 6. Design and implementation of the evaluation system performative project team 7. Learning methods to streamline the work of the project team

8. Contents

8.1. C(C)		Teaching/Work methods	Recommendations for students
1	Introductory cours: the objectifs of the cours, the competencies acquired as result of learning, the accurate methods and tools, data sources, and requirements and assesment standards used during the study and at the end of the activity	Interaction with students	The course is electronically distributed of the students at the bginning of the activity
2	The team:team size, definition of roles in a team, stages of team development, team leader and team performance	Debate Simulation on team functioninig	
3	Recruitment of the organization members . Identify skills needed. Testing and interviewing. Assigning team roles	Debate	
4	Performance evaluation of the employees. Evaluation methods. Evaluation criteria definition. Errors in the evaluation project team members.	Lecture Debate	
5	Design and manage the training and development activity. Determining the training need. Methods to assess the need for training. Project team involvement in the selection of the training methods. The training and its effects.	Lecture Debate	
6	The reward system. Reward system components. Design of the reward system components.	Lecture	
7	Employee's motivation. Intrinsic and extrinsic motivation, motivational package design, work satisfaction surveys	Lecture Motivation degree measurement	
8	Conflict managemen. Typology of conflicts. Evolution conflicts. Conflict resolution strategies.	Lecture Debate Simulation	
9	Effectiveness and performance. Maximize results. Time management in project team. Consuming time factors.	Lecture Debate	

Bibliography

- Alexandrina Deaconu, Viorel Lefter, Aurel Manolescu, Cristian Marinas, Ramona Puia, Irinel Marin, Dezvoltarea resurselor umane, ASE Bucuresti, Bucuresti, 2012, România
- Deaconu A., Rașcă L, Podgoreanu S, colab, Factorul uman și performanțele organizații, ASE Bucuresti, Bucuresti, 2004, România
- Lefter V., Deaconu A., Marinaș C., Puia R., Managementul resurselor umane. Teorie și practică, Economica, Bucuresti, 2008, România
- Manolescu A. Lefter V., Deaconu A., Marinaș C, Managementul Resurselor Umane, Economica, Bucuresti, 2008, România
- Michael A. West, Lucrul în echipă, Lecții practice, Polirom, Iasi, 2005, România

8.2. S(S)		Teaching/Work methods	Recommendations for students
1	The team:definition of roles in a team, stages of team development, team leader, team performance	Debate Simulation on team functioninig	
2	Recruitment of the organization members . Identify skills needed. Testing and interviewing. Assigning team roles	Debate	
3	Performance evaluation of the employees. Evaluation methods. Evaluation criteria definition. Errors in the evaluation project team members.	Debate	
4	The reward system. Reward system components. Design of the reward system components.	Case study	
5	Employee's motivation. Intrinsic and extrinsic motivation, motivational package design, work satisfaction surveys	Case study	
6	Conflict managemen. Typology of conflicts. Evolution conflicts. Conflict resolution strategies.	Debate Cas study	
7	Effectiveness and performance. Maximize results. Time management in project team. Consuming time factors.	Debate Cas study	

Bibliography

- Alexandrina Deaconu, Viorel Lefter, Aurel Manolescu, Cristian Marinas, Ramona Puia, Irinel Marin, Dezvoltarea resurselor umane, ASE Bucuresti, Bucuresti, 2012, România
- Gary Dessler, Human resources management, Prentice Hall Inc, Florida, 2005, <https://drive.google.com/file/d/.../view>, Statele Unite ale Americii

9. Corroboration of the contents of the discipline with the expectations of the representatives of the epistemic community, of the professional associations and representative employers in the field associated with the programme

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10. Assessment

Type of activity	Assessment criteria	Assessment methods	Percentage in the final grade
10.1. C(C)	Active participation during the lectures: questions, coments.	Mark average	20.00
10.2. S(S)	Active participation during the lectures: questions, coments.	Mark average	30.00
10.3. Final assessment		Written exam	50.00
10.4. Modality of grading	Whole notes 1-10		
10.5. Minimum standard of performance	Team project in human resources field		

Date of listing,
05/25/2018

Signature of the discipline leaders,

Date of approval in the
department

Signature of the Department Director,